



## HIGHGATE SCHOOL

### Provision of Information for Parents of Prospective Pupils

The Education (Independent School Standards) (England) Regulations and later amendments place a statutory duty on schools to provide certain information to the parents of current and prospective pupils. Highgate School does so willingly and encourages any parent to contact the School with requests for information or guidance. School documentation, including policies, procedures, guidance and schemes of work, are a valuable source of information and we are pleased to make them available, either through the Admissions Office (020 8347 3564) or on the School's website ([www.highgateschool.org.uk/welcome/about-us/policies](http://www.highgateschool.org.uk/welcome/about-us/policies)). Equally, many questions are best answered by visiting the School during an Open Morning when staff are available to answer queries. The Director of Admissions is also always happy to answer specific queries.

The table below sets out the source of information for the following statutory information:

|   | Website  | Further Information booklet | Location or name of policy                 |
|---|--|-----------------------------|--|
| Policy and arrangements for admissions  | Policy   | Arrangements                | Admissions Policy                          |
| Policy and arrangements for discipline  | Policy and Arrangements  |                             | <i>In</i> Behaviour Policy                 |
| Policy and arrangements for exclusions  | Policy and Arrangements  |                             | <i>In</i> Behaviour Policy                 |
| Education and welfare provision for pupils with statements                            | Policy   |                             | <i>In</i> Special Educational Needs Policy |
| Education and welfare provision for pupils for whom English is an additional language | Policy   |                             | <i>In</i> Special Educational Needs Policy |
| Curriculum policy   | Policy   | Summary of curriculum       | Curriculum Policy                          |
| Policy for health and safety on school visits   | Policy   |                             | Educational Visits Policy                  |
| Rewards and sanctions policy  | Policy   |                             | <i>In</i> Behaviour Policy                 |
| Academic performance in previous year   | Examination results  |                             | Examination results                        |
| Complaints procedure and the number of formal complaints in the previous year         | Procedure  |                             | Complaints Procedure                       |
| Staff, including temporary staff, and qualifications                                  | Staff list<br><a href="http://highgateschool.org.uk/about-us/staff-and-resources/staff-list">highgateschool.org.uk/about-us/staff-and-resources/staff-list</a> | Staff list                  | Staff list                                 |